

EMPLOYMENT OPPORTUNITIES

H-F Racquet & Fitness Club
2920 W. 183rd Street
Homewood, IL 60430

Phone: 708-799-1323
Fax: 708-957-4993

SWIM INSTRUCTORS & LIFEGUARDS Part-time position Pay: \$8.25/\$16.50 hour (group / private lessons)

Age: Prefer 16 and older

Prefer candidates who are available beginning September 13 - Mid May.

Swim Instructors must have experience teaching tots, children or adult swim lessons for Group and Private Swim Lessons.

Lifeguards must be currently Starfish certified to guard family swim, pool parties, group & private swim lessons. Complete an application at the HF Racquet & Fitness Club or email resume to dthommes@hfparks.com.

PERSONAL TRAINERS: Part-time position Days / hours vary

Starting Pay: Competitive based on experience and certification

Age: Prefer 25 and older

Candidate will possess an outgoing personality with the ability to motivate members to exercise. Duties: personal train members on weights, cardiovascular equipment, in water, or other formats such as yoga, Pilates, step, etc.

National Certification preferred: ACE, AFAA, NASM, NSCA or comparable. Complete an application at the HF Racquet & Fitness Club or email resume to kschmidt@hfparks.com.

Contact Karyn Schmidt.

BENEFITS FOR ALL PERMANENT PART-TIME REGULAR EMPLOYEES: Health Club Membership, Pro Shop Discounts, Outdoor Pool Pass, free or discounted fitness workshops/certifications and fitness floor training.

KIDS KOURT ATTENDANT Year-round, part-time position Pay: \$8.25/hour

Age: Prefer 21 or older

Applicant must have patience, sense of humor, like children, be energetic and in good health.

Kids Kourt, while not a state license facility, is more than babysitting. It is an interactive environment.

Child care experience in education, day care, or recreation a plus.

Must have the ability to supervise several children as well as have basic math skills for collecting fees.

Good customer service skills are essential.

See pages 2 and 3 for additional information

**HOMEWOOD-FLOSSMOOR PARK DISTRICT
JOB DESCRIPTION
PART-TIME**

<p>JOB TITLE: KIDS KOURT ATTENDANT/STAFF JOB CATEGORY: RACQUET CLUB IMMEDIATE SUPERVISOR: MEMBERSHIP SERVICES MANAGER JOB CODE: IMRF STATUS: FLSA STATUS: EXEMPT</p>
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KNOWLEDGE AND SKILL REQUIRED: Very basic math skills for collecting fees. Patience, sense of humor, must like children, energetic. In good health.

PHYSICAL REQUIREMENTS:

STANDING: Extensive – up with and attending to children.

SITTING: Extensive – must hold or rock children.

WALKING: Extensive – must get to and around children easily.

LIFTING: Extensive – often must pick up a child.

STOOPING: Extensive – up and down with kids or equipment and toys.

REACHING: Extensive – storage overhead.

CLIMBING: Minimal

VERBAL: Extensive – communicate with children and parents, read to children.

VISION: Extensive – keep careful watch over many children.

COGNITIVE SKILLS REQUIRED: Foresee dangers, referee, display authority and diffuse angry situations.

EDUCATION AND TRAINING: Minimum of eighteen (18) years old, preferably twenty-one (21) years of age. Prefer child care experience, education, day care, recreation a plus. Ability to supervise children.

GENERAL JOB DESCRIPTION: Maintain safety of children left in temporary care. Put away toys, equipment. Keep same in safe repair and clean. Participate in monthly toy cleaning.

ESSENTIAL JOB FUNCTIONS (DUTIES):

1. Promote safety in all activities.
2. Promote good relationship between staff/children/parents.
3. Assist in general clean-up of child care area.
4. Make suggestions for ordering supplies and equipment.
5. Responsible for care and weekly cleaning of toys.
6. Responsible for accurate attendance sheets and collection of fees.

MARGINAL FUNCTIONS:

1. Assist other staff with tasks unrelated to child care.
2. Adheres to the policies and procedures as set forth by the Safety Manual.
3. Attends staff meeting.
4. Keeps current on all memos and notices pertaining to Kids Kourt.

DATE: July 1993

REVISED: February 1994

September 1998

September 2007